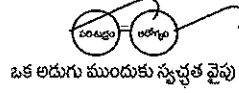


D. MURALIDHAR REDDY, IAS
Managing Director

Telefax: 040 2334 9998
e-mail : mdswachhandhra@gmail.com
URL : www.sac.ap.gov.in



SWACHHA ANDHRA CORPORATION

MA & UD Department,
Government of Andhra Pradesh

#501, NCL Kaveri-I Apartments, Shanthi Nagar,
Masab Tank, Hyderabad – 500028.

Circular Memo No: 4/SAC/IHHT/2015

Dated: 19-09-2015.

Sub : Swachha Andhra Corporation – Implementation of IHHTs in ULBs –
To follow the instructions already issued – Reg.

Ref : 1.SBM Guide Lines

2.Operational Guidelines for Construction of IHHT in the ULBs Issued
Memo No.172/B2/2015 of Principal Secretary ,MA&UD Dept. Dated
28-04-2015

3.This office Circular Memo No.1/Swachha Andhra/IHT/2005
Dt.06-06-2015.

4.This office Circular Memo No.2/Swachha Andhra/IHT/2005
Dt.19-06-2015

With references to the above cited I have to inform you that several instructions were given which need to be followed during Pre-construction, during the construction, upon completion and the procedure for Geo-tagging at different stages of Construction of Individual Household Toilets in the ULBs.

But on random verification of the progress of construction of IHHTs from the web site www.sac.ap.gov.in it is observed that for some of the IHHTs while doing the Geo-Tagging, respective functionaries at different level have not followed procedure prescribed. Hence you are once again instructed to see that the following are to be followed strictly.

A. Construction through Individual Beneficiary

Sl. No	Photo Geo Tagging	Stage	Payment
1	First Photo	Open site with marking and with beneficiary	No
2	Second Photo	Completed up to basement including Twin pit/septic tank with beneficiary	Rs.5000/-
3	Third Photo	Super structure completed with beneficiary	Rs.5000/-
4	Fourth Photo	Completed structure with Logo and with beneficiary	Rs.5000/-

B. Construction through SLF

Sl.No	Photo Geo Tagging	Stage	Payment
1	First Photo	Open site with marking and with beneficiary	Rs.5000/-
2	Second Photo	Completed up to basement including Twin pit/septic tank with beneficiary	Rs.5000/-
3	Third Photo	Completed structure with Logo with beneficiary	Rs.5000/-

If Geo Tagging of the photos is not done as mentioned above, recommending for the payment at respective stage shall be stopped. The Commissioners/Municipal Commissioners shall take utmost care while

recommending for the payment. If any deviation from the above procedure is noticed Commissioners/ Municipal Commissioners shall recover the amount from the beneficiaries and initiate disciplinary action against the concerned responsible for above lapses.

Hence all the Commissioners/ Municipal Commissioners are requested to strictly adhere to the above and to recover payments made to beneficiaries and initiate disciplinary action against the concerned if any deviation is noticed during verification of Geo Tagged photos on the website.

Yours faithfully


Managing Director
Swachha Andhra Pradesh

Hyderabad
Date: 19-09-2015

To
Commissioners of all Municipal Corporations
Municipal Commissioners of all Municipalities
All the PD MEPMA
TLFs / SLFs in all ULBs in the state through the Commissioners of ULBs.
Municipal Engineers of all ULBs.
All Superintending Engineers and Executive Engineers of Public Health Department.

Copy to

The Engineer-in-Chief, Public Health for favour of information and necessary action.

All Regional Directors of Municipal Administration for favour of information and necessary action.

Copy submitted to

The Principal Secretary, MA&UD department for kind information

The Secretary, MA&UD department for kind information

The MD MEPMA for kind information

The Director of Municipal Administration for information