

प्रवीण प्रकाश, आई.ए.एस.

PRAVEEN PRAKASH, IAS

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सत्यमेव जयते



एक कदम स्वच्छता की ओर

भारत सरकार

शहरी विकास मंत्रालय

निर्माण भवन, नई दिल्ली-110011

GOVERNMENT OF INDIA
MINISTRY OF URBAN DEVELOPMENT
NIRMAN BHAWAN, NEW DELHI-110011

नई दिल्ली-110011, तारीख 201

New Delhi-110011, Dated the 201

Dated the 30th April, 2015

Subject : Conduction of Swachh Bharat Mission Week for grounding different projects under the Mission.

Dear Sir,

It has been decided to observe week from 04th to 08th May, 2015 as Swachh Bharat Mission Week for creating more awareness about the programme and for grounding different projects under the Mission. It is requested to take up following activities during the Swachh Bharat Mission Week :-

- (i) Identification of eligible beneficiaries for individual household toilet scheme by doing door to door survey and by conducting ward meeting by SBM officer.
- (ii) Verification of the received applications by SBM officer.
- (iii) Release of sanction order for all eligible households.
- (iv) While doing the Ward meeting, SBM officer should also sensitize the community about the different components of Swachh Bharat Mission.
- (v) Finalization of strategy for taking up the construction of individual household toilets.
- (vi) Familiarization of swachhbharaturban.gov.in by all Swachh Bharat Mission Officers.

2. Following schedule may be used by the States and Municipal Corporations for conduction of Swachh Bharat Week for grounding different projects under Mission:-

Date & Day	Proposed Activity
02 nd May, 2015 - Saturday	Video/Teleconference by the State Mission Directorates with Urban Local Bodies regarding the activities to be taken up under Swachh Bharat Mission week.
04 th May, 2015 - Monday	Meeting by Municipal Commissioner with SBM Ward officers regarding Swachh Bharat Mission Week
05 th May, 2015 - Tuesday	Door to door survey by SBM Ward officer to identify the eligible beneficiaries

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06 th May, 2015 - Wednesday	Documentation of applications by the beneficiaries
07 th May, 2015 - Thursday	Scrutiny of applications by the SBM officer, administrative sanction to be accorded by Municipal Commissioner
08 th May, 2015 - Friday	Distribution of sanction letters to the eligible beneficiaries
11 th May, 2015 - Monday	Video conference/ Teleconference by State Mission Directors to collect information from the ULBs.
12 th May, 2015 - Tuesday	Video Conference by the National Mission Directorate with States to collect the information.

3. The National Mission Directorate will collect the information from the States in following format:

Name of the State	No. of applications received	No. of applications found eligible	No. of households for which sanction orders issued	No. of cases where 1 st installment as advance released

4. It is desirable that the acknowledgment to the beneficiary and the sanction order may be generated from the swachhbharaturban.gov.in portal. However, if the municipal staff has not been trained to handle the portal by that time, application can be collected in person and can be fed subsequently in the portal.

5. Expenses towards organizing meeting at the ward level and printing of application form can be incurred from the IEC and the A&OE component of the budget released to the States.

6. The receipt of the DO letter may kindly be acknowledged.

With regards,

Yours sincerely,



[Praveen Prakash]

To
The Principal Secretary (UD)
All States/UTs

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