

To
All the District Collectors
Andhra Pradesh

File No: 88(4)/SAM/COO(S)/GEN/2017,
dt.18.11.2017

Sir,

Sub:SAC-Circular instructions to all the District Collectors and
Vice-Chancellors-ODF Action plan-Awarding of marks to students-Reg.

Ref:Instructions of the Chief Secretary, during the meeting held
with Education Department on 8/11/2017.

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Attention is invited to the subject and reference cited and
please find the enclosed copy of reference cited.

It is to inform that the Chief Secretary, Government of A.P.
during the meeting held on 8.11.2017 has issued instructions on involving
the students in Swachha Andhra Mission activities. The modalities of
involving the students is communicated to all the Vice-Chancellors and
the same was communicated and discussed during the video conference
on 18/11/2017. The guidelines and the timeline is communicated
herewith for taking immediate necessary action. This item will be
reviewed during the next video conference on 30/11/2017.

Yours faithfully,
D MURALIDHAR

REDDY,IAS

MANAGING

DIRECTOR
Encl:As above.

Signature Not Verified

Digitally signed by D
Muralidhar Reddy
Date: 2017.11.19 10:30:57 IST
Reason: Approved



Circular instructions to the District Collectors and all Vice-Chancellors:

I. Hon'ble Chief Minister of Andhra Pradesh has launched Swachha Andhra Mission with a goal to achieve the campaign "Swachh Bharat Mission" launched on 2nd October 2014 by Hon'ble Prime Minister of India. Swachha Andhra Mission has the mandate of fulfilling the Mahatma Gandhi's dream of "Swachh Bharat" by eliminating open defecation, eradication of manual scavenging, Solid and Liquid Waste Management, Information, Education and Communication and Capacity Building activities to maintain the cleanliness and hygiene in urban and rural areas of Andhra Pradesh.

II. All the 110 Urban Local Bodies are declared open defecation free (ODF) on 2nd October, 2016. In respect of Rural areas 3 districts, SPS Nellore, West Godavari and Krishna are declared ODF. The present IHHL coverage in the state is 63% and about 21.60 lakh IHHLs need to be constructed to declare entire state as ODF.

III. The Hon'ble Chief Minister during the District Collectors Conference held on 20th & 21st September, 2017 has desired that the State shall have 100% coverage of IHHLs and State to be declared Open Defecation Free by 31.3.2018. For achieving the target and also for sustenance of ODF Hon'ble Chief Minister desired that the students shall be involved in Swachha Andhra activities covering ODF, Sanitation, Solid & Liquid Waste Management, Development of Greenery, Water conservation, Social Responsibility etc.,. The Hon'ble Chief Minister has also directed that the Education Department shall work out the modalities in awarding the swachhta marks to the students participating in Swachha Andhra activities.

IV. A focussed and time bound action plan need to be evolved in involving the students in Swachha Andhra activities with proper feed back, monitoring and review.

V. Therefore, the following instructions to the District Collectors and Vice-Chancellors are issued.

1. The Vice-Chancellors of the Universities and the District Collectors shall prepare a micro level plan clearly demarking and assigning the Gram Panchyats to the Universities/Colleges. The Government/Aided/Private Colleges shall be assigned the GPs. In case there are more than one college is assigned to a major GP, clear demarcation of the household shall be ensured.
2. After completing the demarcation exercise the Colleges shall finalize the details of the mentors, number of students in the mentor group and the name of the GP assigned to the mentor. All the above details shall be entered into the website developed by Swachha Andhra Corporation.

- <http://pull84.sps.ap.gov.in/SwatchAndhra/swachhaandhra/index.htm>
3. Matching and Batching of the mentors, students and GPs shall be done in a time bound manner and shall be completed before 24 th November, 2017. Field level visits by the students and mentors may be taken up after 24 th November.
 4. The details of colleges which are already registered can be selected from the dropdown list and if college is not registered the same can be registered by clicking the college registration button.
 5. If the college is already registered the district, mandal, college details need to be entered and selection of GP, mentor and student group name and students details need to be entered.
 6. The mobile application can be downloaded using the link, MobileAPK.
<http://pull84.sps.ap.gov.in/SwatchAndhra/Link/SwaachAndhraAPK.apk>
 7. After assigning the GPs to the students the students shall visit the villages and get involved in Swachha Andhra activities. In respect of sanitation and ODF the students have to visit each and every household and verify their sanitation status using the mobile app. For those students who does not own a smart phone, printed formats of the survey shall be furnished and may be updated in the website.
 8. Detailed training material can be downloaded from SAC website www.sac.ap.gov.in The District Collectors shall organize ToT and Vice-Chancellors shall train the mentors and students, on how to use the mobile application.
 9. The District Collectors shall appoint a Nodal Officer at District level to coordinate with different colleges and similarly the Universities shall appoint a Nodal Officer to coordinate with the Colleges, Mandals and District level officers.
 10. The students visiting the GPs shall verify ODF and sanitation coverage and also the other items as communicated by the Education department/Colleges.
 11. Wherever the internet is not accessible or students does not have smart phone printed formats of the survey shall be furnished.
 12. After declaration of GP as ODF the SAC will conduct an independent verification by Third Party and the Third Party verification reports will also be shared with the Districts, Colleges and Students.
 13. The visit by the students to the villages will be the one time activity with respect to ODF and sanitation. The sustenance of the ODF shall be continued by Swachhagrahis and women groups on continuous basis through IEC & BCC.
 14. It is mandatory for all the students to participate in this Program.
 15. The list of Gram Panchayats / Villages with ODF status can be downloaded from the district Collectors using below web links for Swachh Andhra Dash Board and

A P K . Dashboard link:
<http://pull84.sps.ap.gov.in/SwatchAndhra/swachhaandhra/index.html>
 Mobile APk download link.
<http://pull84.sps.ap.gov.in/SwatchAndhra/Links/SwaachAndhraAPK.apk>

16. Any Technical difficulties in the access to the link, contact swachh Bharat App designer, Mr. Sateesh, Project Manager- No.8121575 788.
17. The district collectors have to do matching and batching with the Vice Chancellors of universities in their respective districts.
18. The university authorities will come up with the list of affiliated colleges in the district.
19. The collectors should hold a meeting with the concerned Vice Chancellors and the managements of the affiliated colleges.
20. The matching of the colleges with the Gram Panchayats should be taken up looking into the proximity of the villages and without any overlap with other colleges.
21. The district should be given 100% coverage by all the colleges under the jurisdiction of University.
22. The university should appoint a Nodal Officer preferably with IT supporting staff from university.
23. The Vice Chancellors and Nodal officers from all universities should attend a video conference held on 18.11.2017 at ANU, Guntur, A.P. at 11.00 AM onwards.
24. The list of Nodal officers with their details should be sent to APSCH by Wednesday, ie, 15.11.2017.

SI.No	Zone	District	Name of the University	Name of the Nodal Officer	Contact No	Mail ID

25. The Nodal officer of the university will do the matching of colleges approved by district collector in the web link.
26. The University authorities/ Nodal officers should identify the group of students from every college and upload the details in the web link.
27. The college should prepare a list of students and form a group of minimum FIVE students in a group with one mentor/coordinator from the college. Total No.of Households (Total no of Households with Toilets + Without Toilets)/ No.of Groups.
28. Each college should attach mentors/ ODF coordinators to nodal officers.
29. All the Nodal officers of the colleges will be given training on the use of online monitoring training system and the App given by Swachh Andhra Corporation.
30. The ODF coordinators of the college should identify a student having mobile with android application. The App should be downloaded into the cell phone of that student in that group.
31. The students in the college should be trained by the coordinator on the usage of the App in the mobile.
32. The first semester exams would likely to be completed by November 24Th , 2017 the universities should plan the

student visits on first and fourth Saturday of every month and to be finished by November 30 th , 2017.

33. The Nodal officers of the universities should give training to the ODF coordinators of constituent college and the Registrar should give support to the Nodal officer.
34. The Nodal officers of the universities should collect the details of coordinators and to be submitted to APSCHE.
35. During the field visit offline facility should also be given whenever the signals are weak, the students/ mentors will be given formats and the data is entered on the same day in the given web link.
36. It is the responsibility of ODF coordinator of colleges to ensure that data is entered in to the web link.
37. The social issues will be assigned by the district collector and will be given to the coordinators before 15th June of every academic year.
38. A committee is formed for monitoring ODF activities and the members are as follows

- i)Chairman of the Committee - Collector
- ii)Convenor - NSS coordinator
- iii)Any District officials - 4/5 members
- iv)NGOs - 1/2 members

39. The committee should short list the communities' social issues and the NSS coordinator will take up the issues in their districts and conducts the survey with students.

Awarding of Marks:

- (a) NSS coordinator will take care to allot to this issues to the students and award of marks.
- (b) Maintain Uniform score to the universities
- (c) Award two credits/50 Marks
- (d) Part of the Curriculum
- (e) Introduced in II & III Semesters of UG/PG Courses
- (f) The Project work will be done during the Vacation period
- (g) This year the two credits will be given in general
- (h) Implemented in the next academic year as a part of the curriculum

REDDY,IAS

Yours faithfully,
D MURALIDHAR
MANAGING DIRECTOR

Signature Not Verified

Digitally signed by D Muralidhar Reddy
Date: 2017.11.19 10:32:01 IST
Reason: Approved

